



---

## Report of the Director of Environments & Neighbourhoods Directorate

### South Leeds (Outer) Area Committee

Date: Monday 22nd June 2009

Subject: Acting Area Managers Report

---

#### Electoral Wards Affected:

Ardsley & Robin Hood  
Morley North  
Morley South  
Rothwell

Ward Members consulted  
(referred to in report)

#### Specific Implications For:

Equality and Diversity

Community Cohesion

Narrowing the Gap

Council  
Function

Delegated Executive  
Function available  
for Call In

Delegated Executive  
Function not available for  
Call In Details set out in the  
report

---

## Executive Summary

This report details a range of activities taking place within the Outer South Leeds Area, some of which are dealt with in greater detail elsewhere on the agenda.

### 1.0 Purpose of Report

1.1 To bring to Members' attention in a succinct fashion, brief details of the range of activities with which the Area Management Team are engaged, and that are not addressed in greater detail elsewhere on this agenda. It provides opportunities for further questioning or the opportunity to request a more detailed report on a particular issue.

### 2.0 Find Your Talent

2.1 Find your Talent is a national programme aiming to discover how all children and young people can be helped to identify and develop their creative talents through access to regular, high quality cultural opportunities.

2.2 Leeds is one of Ten Find Your Talent pathfinder areas in England. It aims to develop new partnerships between the arts, education, heritage, voluntary and youth sectors and to provide opportunities for young people ages 0-19years across the city.

- 2.3 Morley is one of three chosen localities in Leeds where new projects will be delivered to test ways of working. Pathfinder work will also take place in Seacroft / Manston, Inner Northwest and with Looked After Children City-wide. Young people in Morley will be actively influencing and advising on the cultural offer available to them. Find Your Talent will be helping facilitate increased uptake of Breezecards (a unique Smartcard for young people in Leeds), improve Family Learning opportunities, address transport and access issues and encourage wider participation in city-centre arts and cultural provision for young people and their families. Initial funding is in place until March 2011.
- 2.4 Working on a job-share basis, Jane Zanzoterra and Hannah Farley are the Locality Co-ordinators for Morley and will be working directly in the locality to meet these aims; as well as feeding back learning and information to benefit cross-sector and city-wide provision.
- 2.5.1 Find Your Talent is developing a commissioning process for distribution of monies for projects. Morley has £81,000 for year 2 (April '09-'10) to spend on project delivery. The commissioning process will involve three key strands:
1. Tendering process. Artists, organisations and partners will respond to briefs designed by Find Your Talent with young people.
  2. Application process. Panel-led process to agree distribution of money for different projects.
  3. LScash. Young people applying for money decided by a young people-led panel.
- 2.6 All relevant partners, organisations, groups and individuals will be updated with the completed commissioning process and details of how and when to apply as soon as they are complete.

### **3.0 Activities for Children and Young People 2009/10**

- 3.1 The report to Area Committee on 30 March 2009, detailed a programme of Outer South Children and Young People activities for 2009/10. Members were asked to consider how to continue to support and develop this partnership. Committed projects have been delivered during Easter and Summer activities are currently being developed by partner organisations.
- 3.2 Following a request at the last Area Committee for more detail on partner's match funding, the current position is that the total Outer South Programme has 12 projects with a total value of £141,697. £73,282 has been confirmed to date as secured match funding. With a contribution of £35,000 from Area Committee, £33,415 remains to be committed.
- 3.3 Match funding sources include Big Lottery, Leeds PCT, Aire Valley Homes, South Cheer Dance Programme (PESCCL), Box Office Income, Find Your Talent, Music Maker Art Forms, White Rose Study Support Centre, additionally secured Breeze Revenue, Extended Services budgets and contributions from participants. A more detailed report including match funding and monitoring will be provided to a future Area Committee.
- 3.4 Following the last Area Committee the Children & Young Peoples Working Group has direct representation from the Area Committee with Councillor Bob Gettings in his role as 'Children's Champion'. The Police Neighbourhood Inspectors from Morley and Rothwell areas (NPT) have also been invited to join the group. The Working Group

has met on two occasions since the March Area Committee Report. The next Meeting is scheduled for Friday 26<sup>th</sup> June at Morley Town Hall.

- 3.5 The partnership agreed that £1,000 will be earmarked for a programme of training for community and voluntary organisations to support priority activities including:
- First Aid
  - Food and Hygiene
  - Health and Safety
  - Safeguarding (Child Protection)

The Group has agreed an application and process to deliver this package. This will include targeted promotion via the Outer South Priority Neighbourhood Worker and dissemination by partners to CVS groups in their respective areas.

- 3.6 The Group is now focusing on achieving a robust monitoring system that will form the basis of an evaluation report to a future Area Committee meeting.
- 3.7 It is proposed to use the LCC Breeze Card system as a pilot initiative. Using Geographical Information Systems (GIS), this monitoring process will provide Ward Members with a much more informed position as to the effectiveness of activities in terms of scope and reach. This will require £650.00 funding and the Area Committee is asked to consider supporting this through Wellbeing Revenue.

#### **4.0 Well being Audit**

- 4.1 The Council's Internal Audit has reviewed Area Committee Controls. In January 2009 Audit completed a report and action plan with recommendations relating to governance arrangements, partnership working, risk management and Wellbeing procedures.
- 4.2 A citywide task group, (with officers from the three Area Management Teams and Regeneration Resources), have addressed the recommendations relating to the Well-being Fund in order to streamline processes and improve accountability and transparency. Consequently a new range of standardised application forms, guidance for applicants and funding agreements have been produced for small grants, large projects and commissioned activity. In addition monitoring expenditure and payment of funding are now more compliant with LCC's financial regulations. Should Members wish to see the new forms and guidance etc; the Area Management team will make these available.
- 4.3 Further work will be undertaken to develop a shared risk register for Area Management; produce area profiles to help inform local priorities and needs, support the move towards a commissioning framework for local resources; and ensure that local governance arrangements for partnership work are consistent.

#### **5.0 Community Centres**

- 5.1 The minutes of the Community Centres Sub Committee of the 20<sup>th</sup> May are attached for information at **Appendix 1**. Members are encouraged to feed any issues relating to community centres in the Area Committee portfolio to the Area Management Team so that they can be pursued at the sub committee.
- 5.2 Following on from the decision at last Area Committee to keep St Gabriel's Community Centre open for a further 12 months, a protocols document has been

drawn up to assist and support St Gabriel's Management Committee in the management of the facility. The protocol document also outlines a draft timetable of the management committee to work to for the submission of the March 2010 review report which will be submitted to the Area Committee on 15<sup>th</sup> March 2010. The Area Committee is asked to endorse the protocols attached at **Appendix 2** before they are distributed to management committee members.

5.3 A meeting was held in May with Councillors Finnigan and Gettings, along with officers from Corporate Property Management and Area Management to discuss the survey request for Stanhope Memorial Hall so as to enable consideration of a renovation plan for that facility. It has been agreed that Strategic Design Alliance (SDA) will undertake the survey on the building.

5.4 Area Committee funded capital schemes are almost complete at Morley Town Hall and Windmill Youth Club. There are still snagging lists to be completed at both facilities and this has been raised with the Corporate Property Management Building Surveyor who has been overseeing the project.

## **5.0 Cleaner Neighbourhoods Sub Group**

5.1 The Cleaner Neighbourhoods Sub Group met on Tuesday 28<sup>th</sup> April, minutes at **(Appendix 3)**, to discuss Environmental issues and actions from the Area Delivery Plan (ADP). Updates were given by partners on the action plan **(Appendix 4)** which contributes towards the delivery and monitoring of the 'Environment' section of the ADP.

5.2 The group identified dog fouling as a priority issue. The core Dog Warden patrol service have accepted an invitation to attend the next meeting and the manager of the team has been in discussion with Area Management Team with a view to developing a proposal that would deliver an Outer South campaign against dog fouling. Members suggested hotspots in each Ward be targeted. A proposal is presented in the Well being Report to requesting a budget on behalf of the Cleaner Neighbourhoods Sub Group that will allow the initiative to be delivered.

5.3 Litterbins

5.3.1 The Cleaner Neighbourhood Sub Group welcomed confirmation from Environmental Services that the 2005/06 and 2007/08 round of additional litterbins for all Wards and the additional 12 litterbins for Rothwell have now been installed. Any future requests for additional litterbins need to be directed to Streetscene. Members are reminded that Streetscene have stated that they have no capacity to ensure the maintenance of any further additional litterbins.

## **6.0 Town & District Centre Regeneration Scheme**

6.1 Marsh Street

6.1.1 The final phase of this work has now been completed. Following a hand over meeting, Parks and Countryside are in discussions with Parking Services regarding the ongoing maintenance of the site.

## 6.2 Morley Bottoms

### 6.2.1 S215 Enforcement Action

1 Brunswick St. Work has progressed but not complete. Prosecution case adjourned at Magistrates to allow owner to complete works and negotiate with adjacent occupier (3 Brunswick Street), plaster joint front.

Prosecution in respect of 1a Queen St. The statements have been altered as requested and the matter is with the prosecuting solicitor. Summonses do not appear to have been served yet. A S215 notice for 2a Queen St is prepared and authorised.

### 6.2.2 Chapel Hill Properties

A purchase price has been agreed with the property owners on a subject to contract/without prejudice basis.

Leeds City Council has agreed to gap fund the Yorkshire Housing Association scheme. Yorkshire Housing Association has undertaken revised appraisals and submitted a bid to the Housing Corporation.

Highways have confirmed that the upgrading of Bank Street and work to improve traffic management at the junction of Station Road, Brunswick Street and Chapel Hill is being scheduled.

## 7.0 Conservation Audits

7.1 The Area Committee has commissioned three conservation audits in the Outer South; in Morley, Rothwell and Oulton. An up-to-date appraisal document can make all the difference when determining planning applications and fighting planning appeals in the conservation area; a recently-adopted conservation area appraisal has already been used successfully at appeal to prevent unsuitable development in a conservation area.

7.2 Morley Conservation Area: the existing conservation areas of Morley Town and Morley Dartmouth Park are to be amalgamated to form a single, significantly enlarged conservation area. The consultation draft of the conservation area appraisal and management plan are nearing completion and will be circulated for internal consultation in June-July. A 4-6 week period of formal public consultation will follow in mid summer and the final document is due to be adopted in September.

7.3 Rothwell and Oulton Conservation Areas: Rothwell conservation area was assessed in early 2009 and it became clear that any boundary change in the Springhead Park area could not be considered without a simultaneous appraisal of Oulton conservation area. Work began on this last month and it is anticipated that draft appraisals and management plans for both Rothwell and Oulton will be ready for internal consultation in late summer. Rothwell Historical Society has expressed an interest in being involved in the appraisal of Rothwell and, along with the Oulton Society and Rothwell in Bloom, will be fully involved in the appraisal process.

## **8.0 Rothwell Family Project**

- 8.1 The Rothwell Development group was established to help support existing and new groups in Rothwell that provide education and health opportunities for people on low incomes and residing in the John O' Gaunts and Wood Lane Estates in Rothwell.
- 8.2 The development group have named the initiative the Rothwell Family Project and will apply for funding under this name.
- 8.3 The group is currently made up of staff from the Rose Lund Family Centre, Health for All, Outer South Area Management, The Early Years Service and Local residents.
- 8.4 Through the Rothwell Family Project residents will receive support through funding to start up new Projects or continue with existing ones or to access courses which develop skills and education.
- 8.5 The group is in the process of seeking long term funding, currently Paul Mann from Health for All is developing an action plan outlining the projects and their timescales, identifying how they will become sustainable as projects in the future. The action plan will also identify the grant making bodies and amounts of funds required for each of the projects.
- 8.6 An application form to the Trust House Charity Foundation is being compiled.
- 8.7 The Area Committee Priority Neighbourhood Worker is working with Jackie Moorecroft from The Rose Lund Centre completing an application form for the Queens Award for Volunteers for the teatime club in recognition of all their hard work and support of the club.

## **9.0 Police Community Support Officers**

- 9.1 As part of the Functions delegated to Area Committees, Police Community Support Officers (PCSOs) were listed as one of the community safety focused services where Area Committees would have increased influencing, developmental and consultative responsibilities. As per agreement for 2009/10 (see report elsewhere on this agenda) the Function covers the deployment of PCSOs. The arrangements enable staff to work more closely together on the ground and improve consultation with and reporting arrangements to the Area Committees. For Members' information **Appendix 5** outlines the protocol and general work schedule relating to the deployment of PCSOs as agreed between Leeds City Council and West Yorkshire Police Authority. Members are asked to note that Area Committee Member influence is particularly referred to in points 4, 5, references to the Area Committees' Area Delivery Plan in point 7 and communication links in point 8.

## **10.0 Children's Services**

- 10.1 Following his appointment by the Area Committee as Children's Champion, Councillor Gettings has been engaging in a series of briefings with the Locality Enabler. Part of these discussions has seen a focus on the continued role of the Children's Champion and defining it more. To assist this work a draft job description has been developed and is attached at **Appendix 6** for comment.

## **11.0 Recommendations**

- 11.1 The Area Committee is asked to note the above information and make comment as appropriate.
- 11.2 Members are asked to agree £650 funding to support the monitoring work of the Children and Young Peoples Group reported at 3.0.
- 11.3 Members are asked to agree the protocols document including the indicative timetable to support the St Gabriel's Management Committee
- 11.4 Members are asked to note the Draft Job Description for the Children's Champion and make comment.

### **Background Papers:**

- CCTV 7<sup>th</sup> July 2008
- Well being Report 23<sup>rd</sup> March 2009
- Area Managers 23<sup>rd</sup> March 2009
- Marsh Street Car Park February 2008
- Conservation Area Reviews 10<sup>th</sup> September 2007
- Area Committee Roles for 2008/09 1<sup>st</sup> September 2008